

## Assembly Worker - Charlbury

### Job Description

HYDAC Technology was founded in 1963 as an independent provider of hydraulic accessories including filtration, accumulators, valves, manifolds, coolers and electronic sensors. Today we are an internationally established group with over 8000 employees, 50 branch offices and 500 trade and service partners worldwide.

#### Principal Objective:

Reporting to the Assembly Supervisor, the Assembly worker will be responsible for general duties within the breather assembly area, including maintaining adequate physical stock levels and packing.

#### Main Duties:

- To produce Breather parts according to job tickets issued by Export/Stock Control Manager or nominee, including:-
  - Filling out 'Work in Progress' labels
  - Assembling items to correct procedure, carrying out testing where necessary
  - Stamping job tickets 'Assembly Inspected', signing and dating upon completion of assembling items
  - Packing of finished items, marking boxes where necessary with customer details for final packing by Supervisor
- To ensure all work produced is to the minimum current Quality Assurance Standard.
- To complete timesheets as requested
- To label clearly with 'Reject Label' any components rejected during assembly and place in reject store (labelling to include part number, description, quantity and reason for reject).
- Management may, from time to time, require you to carry out tasks in addition to your normal duties, provided these tasks are both reasonable and within your capabilities.

#### Essential experience and attributes:

- Numeracy and Literacy
- Ability to follow instructions
- Ability to work under pressure and to deadlines
- Ability to work as part of a team

#### Desirable:

- Knowledge of Hydraulic products
- Knowledge of quality procedures

- Experience of working with in a Production/Assembly Environment

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**Location:**

The role will be based at our Charlbury site.